



REPUBLIQUE DES PHILIPPINES  
AMBASSADE DES PHILIPPINES  
RABAT, ROYAUME DU MAROC

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

The Philippine Embassy in Rabat, intends to lease a venue for field voting activity for the 2022 National Elections overseas in Marrakech to be held on 01 May 2022, through Small Value Procurement, in accordance with Republic Act No. 9184 otherwise known as the Government Procurement Reform Act.

Name of Project: **Lease of Venue for Field Voting Activity for the 2022 National Elections Overseas in Marrakech on 01 May 2022**

Approved Budget for the Contract: One Hundred Eighty US Dollar (180.00 USD) / One Thousand Six Hundred Twenty Moroccan Dirham (1,620.00 MAD).

Terms of Reference: Please see attached (Annex A)


Price quotation must be in Moroccan Dirhams (MAD) and shall include all taxes, duties, and/or other lawful charges. Submitted quotations to the Embassy will be considered final offer and in the event that the price is accepted, a properly accomplished and approved JOB ORDER will be served to the contractor.

Contractor shall provide correct and accurate information and shall comply with the minimum technical specifications attached to this Request for Quotation. Award of Contract shall be given to the supplier with lowest quotation.

The Philippine Embassy in Rabat reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government. It assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

Interested suppliers/companies are requested to submit their signed quotations and acceptance of the attached technical specifications for the above procurement on or before 3:00 PM of 04 April 2022. The Embassy in Rabat accepts quotations submitted directly at **Rue Bani Ritoune N. 23, Souissi, Rabat** or through email at **rabat.pe@dfa.gov.ph**.

For further inquiries or clarification, please contact us at tel. number +212-537-543980 or whatsapp no. +212-664692300.

  
**MARIA AGNES M. CERVANTES**  
BAC Chairperson  
and Consul General

The Embassy of the Philippines, Rabat  
28 March 2022

## **TECHNICAL SPECIFICATIONS**

Project Name: **Lease of Venue for Field Voting Activity for the 2022 National Elections Overseas in Marrakech on 01 May 2022**

### **I. GENERAL REQUIREMENTS**

1. Event date: Sunday, 01 May 2022, 8:00 AM – 5:00 PM
2. Function/meeting room that can accommodate at least 30 people;
3. Provision of tables, chairs and with proper ventilation;
4. WIFI ready; and
5. Accessible to the public.

### **II. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The service provider shall bid for all items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of **One Hundred Eighty US Dolar (180.00 USD) / One Thousand Six Hundred Twenty Moroccan Dirham (1,620.00 MAD).**

### **III. MODE OF PROCUREMENT**

The mode of procurement for the lease of venue shall be undertaken in accordance with **GPPB Resolution No. 28-2017, "Approving the Guidelines for Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas."**