



REPUBLIQUE DES PHILIPPINES
AMBASSADE DES PHILIPPINES
RABAT, ROYAUME DU MAROC

Greetings, the Philippine Embassy in Rabat, Morocco intends to procure two-way Courier Service (Door-to-Door Delivery) for the delivery of mailing packets related to the conduct of the 2022 Philippine National Elections to and from the Embassy of the Republic of the Philippines in Rabat, Morocco and to various locations in the Republic of Guinea, Islamic Republic of Mauritania, and Republic of Senegal, and would like to request quotations from interested companies. Details for the request for quotation are attached.

For added information, estimated number mailing packets to be delivered per location is as follows:

Embassy to Guinea and vice-versa	=	7 individual mailing packets
Embassy to Mauritania and vice-versa	=	2 individual mailing packets
Embassy to Senegal and vice-versa	=	1 individual mailing packet

Approved Budget for the Contract shall not exceed 1,070.40 USD. Please submit a quotation on or before 12:00 nn of 09 April 2022 at the Philippine Embassy in Rabat or through email at rabat.pe@dfa.gov.ph. For further inquiries please feel free to contact the Embassy through rabat.pe@dfa.gov.ph, tel. no. +212 537-543985 or contact Mr. John Gabriel Buan through mobile no. 0665-849770.

Thank you.



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REQUEST FOR QUOTATION

The Philippine Embassy in Rabat, Morocco intends to procure two-way Courier Service (Door-to-Door Delivery) for the delivery of mailing packets related to the conduct of the 2022 Philippine National Elections to and from the Embassy of the Republic of the Philippines in Rabat, Morocco and to locations in the Republic of Guinea, Islamic Republic of Mauritania, and Republic of Senegal, and would like to request quotations from interested companies for this project with the following details and minimum requirements/specifications:

1. Courier company shall be capable of handling door-to-door pick-up and delivery of mailing packets to and from the Embassy and locations/addresses in the mailing packets.
2. Courier company will provide two-way Courier Service (Door-to-Door Delivery) for the delivery of mailing packets with the following estimated individual size and weight listed below to and from the Embassy of the Republic of the Philippines in Rabat, Morocco and to locations in the Republic of Guinea, Islamic Republic of Mauritania, and Republic of Senegal:

Estimated Size and Weight of Mailing Packets	
Mailing Packet from the Philippine Embassy	Mailing Packet from Receiver
Size: 105mm x 240mm (+ 2mm in either direction) Estimated Weight: at least 0.070 kilograms or 70 grams	Size: 165mm x 93mm (+ 2mm in either direction) Estimated Weight: at least 0.030 kilograms or 30 grams

3. Courier company shall expeditiously pick-up and deliver the mailing packets to and from the Embassy and receiver.
4. Courier company will preferably regularly report status and/or completion of delivery of mailing packets to the Embassy.
5. Courier company shall provide correct and accurate information and is requested to submit a signed quotation form preferably using the attached price quotation form.
6. Price quotation is requested to be in Moroccan Dirhams (MAD) and shall include all taxes, duties, and/or other lawful charges.
7. Price quotations is preferably valid for sixty (60) calendar days from the date of submission of quotation.

The Embassy accepts quotations submitted directly at Rue Bani Ritoune N. 23, Souissi, Rabat or through email at rabat.pe@dfa.gov.ph. For further inquiries or clarification, please email rabat.pe@dfa.gov.ph or contact us at tel. number +212-537-543980.


MARIA AGNES M. CERVANTES
BAC, Chairperson and Consul General

06 April 2021, Rabat, Morocco

