



REPUBLIQUE DES PHILIPPINES
AMBASSADE DES PHILIPPINES
RABAT, ROYAUME DU MAROC

REQUEST FOR QUOTATION

The Philippine Embassy in Rabat, Kingdom of Morocco intends to procure **Anti-Virus Software for the Embassy ICT Equipments (10 units/one year subscription)**, which will be undertaken in accordance with the Philippine Government Procurement Reform Act and GPPB Resolution No. 28-2017, Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be procured and performed overseas.

Name of Project: **Procurement of Anti-Virus Software for the Embassy ICT Equipments (10 units/one year subscription)**

Specifications: Kindly refer to Annex A

Approved Budget: Not to exceed Dhs2,500.00 (MAD)

Payment terms: Send-bill arrangement

Interested and qualified ICT equipment supplier/company shall submit their duly signed price quotations following the specifications of the project and the approved budget provided in *Annex A*.

Price quotations submitted to the Embassy will be considered final offer and in the event that the proposal is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be awarded to the selected company/bidder with the **lowest priced quotation**.

The deadline for submission of quotations is on **18 August 2022, 4:00 PM (16:00H)**. The embassy accepts open quotations submitted by email rabat.pe@dfa.gov.ph or manually at **Rue Bani Ritoune N. 23, Souissi, Rabat**.

For inquiries, you may contact telephone nos. +212 537-543980 / +212 767-259333 (WhatsApp).


SHIRLEY E. BANQUICIO
BAC Chairperson

11 August 2022, Rabat, Morocco

PRICE QUOTATION FORM**The Philippine Embassy, Rabat**

Rue Bani Ritoune N. 23, Souissi,

10170 Rabat, Morocco

Tel No. +212 537-543980 / +212 537-543985

Email: rabat.pe@dfa.gov.ph

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation and Project Specifications, hereunder is our quotation/s for the item/s as follows:

Project name: PROCUREMENT OF ANTI-VIRUS SOFTWARE FOR THE EMBASSY ICT EQUIPMENTS (10 units/one year subscription)			
Approved Budget: <u>not exceeding Dhs2,500.00 (MAD)</u>			
<u>SPECIFICATIONS</u>			
Quantity	Item	Minimum Specification	QUOTED PRICE (in Dhs/MAD including tax)
10 (or 10-in-1 pack)	Anti-Virus Software - For 9 laptop units and 1 desktop unit - 1 Year Subscription	Latest version of Anti-Virus	
10	Configuration and Installation charges	Labor charges	
TOTAL (in Dhs/MAD inclusive of tax)			
<i>Amount in words:</i>			
<i>(The above-quoted prices are final price and are inclusive of all costs and applicable taxes.)</i>			

General Conditions:

- The schedule for the installation of the anti-virus will be confirmed and mutually agreed by the Embassy and the service provider who is awarded with the contract (job order/purchase order).
- The payment shall be made by the Embassy within seven (7) days after the completion of service and receipt of invoice (facture).

Very truly yours,

 Name of the Company/Supplier

 Name and Signature of Representative

 Contact number