



REPUBLIQUE DES PHILIPPINES
AMBASSADE DES PHILIPPINES
RABAT, ROYAUME DU MAROC

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Embassy in Rabat, Kingdom of Morocco, is inviting suppliers/companies to submit quotations for its **procurement of two (2) units of Apple MacBook Air**, in accordance with the Government Procurement Policy Board (GPPB) Resolution No. 28-2017 guidelines for the procurement of goods and services, infrastructure projects, and consulting services to be procured and performed overseas.

Name of Project: **Procurement of Two (2) Units of Apple MacBook Air for the Philippine Embassy in Rabat**

Approved Budget for the Contract: **MAD 33,980.00**

Delivery Location: **PHILIPPINE EMBASSY, RABAT, MOROCCO
Rue Bani Ritoune N. 23, Souissi, Rabat, Morocco**

Specifications: **Kindly refer to Annex A**

Terms and Conditions:

1. Price quotations submitted to the Embassy will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/ contractor.
2. Price quotations in Moroccan Dirhams (MAD) shall include all taxes, duties, and/or other lawful charges and must be valid for a period of thirty (30) calendar days from the date of submission of quotation.
3. Supplier shall comply with the technical specifications attached to this Request for Quotation. Award of Contract shall be made to the lowest quotation submitted which complies with the project specifications and terms and conditions.
4. Payment will be subject to existing budgeting, accounting, auditing and Philippine Government procurement laws and regulations and shall be made through cheque in Moroccan Dirhams.
5. The Philippine Embassy reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

The Philippine Embassy assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

Interested suppliers/companies are requested to submit their signed quotations and acceptance of the specifications for the above project to the Philippine Embassy at Rue Bani Ritoune N. 23, Souissi, Rabat or **through email rabat.pe@dfa.gov.ph** on or before 26 December 2021 at 5:00 p.m.

For inquiries, you may contact tel. nos. +212 537-543980 / +212 767-259333 (WhatsApp).


MARIA AGNES M. CERVANTES
BAC, Chairperson

22 December 2021, Rabat, Morocco

PRICE QUOTATION FORM

Date

The Philippine Embassy, Rabat

Rue Bani Ritoune N. 23, Souissi,

10170 Rabat, Morocco

Tel No. +212 537-543980 / +212 537-543985

Email: rabat.pe@dfa.gov.ph

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation and Project Specifications, hereunder is our quotation/s for the item/s as follows:

Unit	ITEM DESCRIPTION / SPECIFICATION	Quantity	Unit Cost (in Dirhams incl. tax)	Total Cost (in Dirhams incl. tax)
piece	Apple MacBook Air (brand new) - 13 inches screen size - Space Gray - Apple M1 chip with 8-core CPU - 8GB Random Access Memory (RAM) - 512 GB SSD storage - Retina display with True Tone - Backlit Magic Keyboard (<i>US English preferred</i>) - Touch ID - Force Touch trackpad - Two (2) Thunderbolt; USB ports	2		
	xxx nothing follows xxx			
			TOTAL (in Dirhams incl. tax)	
<i>Amount in words:</i>				

* The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name & Signature of Supplier
or authorized representative

Name of Company

Contact number

PROJECT SPECIFICATIONS

PROCUREMENT OF TWO (2) UNITS OF APPLE MACBOOK AIR FOR THE PHILIPPINE EMBASSY IN RABAT

I.	Background The Embassy of the Republic of the Philippines in Rabat, Morocco intends to procure two (2) units of Apple MacBook Air for its daily operations and official use.	
ii.	Objective To provide ICT equipments with higher security feature and faster processing system to Post's personnel to be used in their day-to-day official functions.	
III.	Specifications	Bidders Statement of Compliance
1.	The Supplier shall comply with the technical specifications and provide accurate and brand-new units specified in the request for quotation and price quotation form, such as :	
	- 13 inches screen size, Apple M1 chip with 8-core CPU, 8GB Random Access Memory (RAM), 512 GB SSD storage	
	- Space Gray	
	- Retina display with True Tone	
	- Backlit Magic Keyboard (<i>US English preferred</i>)	
	- Touch ID	
	- Force Touch trackpad	
	- Two (2) Thunderbolt; USB ports	
2.	The Supplier must be able to complete the delivery of the items within the specified delivery period in the signed Purchase Order from the Embassy and will be subject to inspection of the Embassy or its representative. Delivery address: Ambassade des Philippines Rue Bani Ritoune N. 23, Souissi, 10170 Rabat, Morocco	
3.	The units must be covered by warranty, coverage of which shall be clearly identified and explained to the procuring party. The Supplier agrees to repair/replace items delivered that were found to have defect upon inspection of the Embassy.	
IV.	Payment	
1.	Payment shall be made by the Embassy on the agreed schedule/date with the Supplier, after the complete delivery and inspection of the units.	
2.	The quoted amount is inclusive of Value Added Tax (VAT) and other lawful charges.	

CONFORME:

Name & Signature of Supplier
or authorized representative